Name of Local Authority

Local Authority Address Your address goes here

 email:

 Phone number:

Insert Date

Dear Sir/Madam,

**Urgent request to review my social care contribution.**

Please treat this letter as an official complaint.

I communicated with you on the (insert date), asking you to review my social care contribution in light of the Disability-Related Expenditure (DRE) I have identified. Unfortunately, I have not heard from you. Therefore, I am writing to ask you to consider my request urgent and reply to me within the next two weeks.

**My circumstances**

I am a Disabled person, and my income only comes from the benefits I receive in total, from which I have to pay for social care. Therefore, I struggle to meet all my needs with the money I have left.

**The law**Although local authorities have the power to charge and take welfare benefits as income, Schedule 1 of The Care and Support (Charging and Assessment of Resources) Regulations 2014 states that if disability benefits are taken into account as income, DRE must be disregarded. And Para 8.2. of the Care and Support Guidance states that the overarching principle is that people should only be required to pay what they can afford.

I believe you are charging me much more than I can afford to pay. By doing this, you are putting me under substantial financial pressure, causing me significant mental distress. I was not helped in the past to identify my DRE.

I've received help with this issue and have asked you to reassess the payment so that the amount I'm asked to pay aligns with what I can lawfully afford.

I believe it is reasonable for you to act on requests to recalculate contributions and take DRE into account as a matter of urgency. However, I am deeply dissatisfied that I have not so far received any communication from you about my request to recalculate my contribution.

Because of the reasons stated above, I expect to receive a response from you within next two weeks.

Yours faithfully,

[Your Name]